Brandon Hughes

Assistant Bakery Manager

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Summary

Assistant Bakery Manager with 6 years in grocery bakeries in Kansas City, now co-running a department with $1.9M in yearly sales and 14 associates. Builds production plans, orders and schedules in Excel and Outlook, and keeps food safety, shrink and customer service on target.

Experience

Assistant Bakery Manager

04/2023 - Present

Plaza Fresh Market Kansas City, MO

Full-service grocery store with a scratch bakery and cake counter.

- Manage a **$1.9M** bakery department and 14 associates with the bakery manager, covering all closing shifts.
- Write daily production planning in Excel from sales history, cutting bakery shrink from 7.5% to 5%.
- Purchase stock and run weekly inventory control counts, holding stock within 3% of book.
- Coach associates on food safety, allergen labeling and cake orders; the department scored 96% on its 2025 audit.

Bakery Lead

06/2020 - 03/2023

Brookside Neighborhood Grocer Kansas City, MO

Independent grocery with a bakery serving 6,000 shoppers a week.

- Baked and finished 800 items a day for the bakery case and filled 20 custom cake orders a week.
- Built staff scheduling for 8 bakery clerks in Excel, cutting overtime hours 18%.
- Drafted catering quotes in Microsoft Word and answered order emails in Outlook for 30 events a year.

Education

Associate of Applied Science

05/2020

Metropolitan Community College Kansas City, MO

Business Management

Skills

- Production Planning
- Inventory Control
- Shrink Control
- Staff Scheduling
- Food Safety
- Excel
- Microsoft Word
- Outlook
- Leadership Skills
- Customer Service

Certificates

ServSafe Food Protection Manager

05/2023

National Restaurant Association