

Daniel Okafor

Associate Underwriter

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SUMMARY

Associate underwriter with 3 years of insurance experience, now quoting small commercial accounts up to \$50,000 in premium under a senior underwriter's authority. Combines analytical skills, Excel pricing work and clear oral and written communication skills with independent agents in Ohio, Indiana and Kentucky.

EXPERIENCE

Associate Underwriter

07/2024 - Present

Buckeye State Casualty

Columbus, OH

Small commercial unit serving 140 independent agencies across 3 states.

- Evaluate **35** new business and renewal submissions a week for BOP, general liability and workers' compensation.
- Review loss runs, MVRs and inspection reports, escalating the 10% of accounts above authority with a written recommendation.
- Negotiate pricing and terms with agents on 60 renewals a quarter, keeping retention at 87% against an 84% goal.
- Build an Excel rate-change tracker that 4 underwriters use to monitor renewal pricing by class code.

Underwriting Trainee

07/2023 - 06/2024

Buckeye State Casualty

Columbus, OH

12-month rotational program in personal and commercial lines.

- Completed rotations in 3 underwriting units, processing 400 personal auto and homeowners policies.
- Drafted 50 declination and conditional renewal letters in Word that met Ohio notice rules.
- Presented a PowerPoint study of restaurant loss trends to 12 underwriters and the regional manager.

Claims Intern

05/2022 - 08/2022

Scioto Valley Insurance Group

Dublin, OH

Summer internship in property claims.

- Recorded 250 first notices of loss and organized adjuster files in Outlook.
- Checked 40 contractor estimates against policy limits for 2 adjusters.
- Updated a claims status spreadsheet each week for the property claims manager.

SKILLS

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|----------------|--------------------------|----------------------|
| • Underwriting | • PowerPoint | • Analytical Skills |
| • Excel | • Microsoft Office Suite | • Negotiation Skills |
| • Word | • Workers' Compensation | |
| • Outlook | • Loss Runs | |

EDUCATION

Bachelor of Science in Business Administration

05/2023

The Ohio State University

Columbus, OH

Finance

CERTIFICATES

Associate in General Insurance (AINS)

2024

The Institutes

Property & Casualty Insurance License

2023

Ohio Department of Insurance