Megan Castellano

ATTORNEY

Columbus, OH (614) 555-0129 megan.castellano@email.com linkedin.com/in/megancastellano

Summary

Ohio-licensed attorney with 5 years advising small and mid-size businesses on employment law and commercial contracts. Handles legal writing, drafting and negotiation of agreements, defends wage-and-hour and discrimination claims, and gives owners clear, risk-based advice they can act on the same day.

Skills

- **Legal Research**
- **Legal Writing**
- **Drafting**
- **Negotiation**
- **Contract Review**
- **Employment Law**
- **Westlaw**
- **Microsoft Office**
- **Attention to Detail**
- **Communication Skills**

Experience

Attorney 03/2023 - Present

Brightwater Kessler LLP Columbus, OH

Business law firm of 30 attorneys serving privately held companies across central Ohio.

- Advise 40+ business clients on hiring, discipline, leave and contract questions, most within one business day.
- Lead drafting and negotiation of vendor, services and employment agreements, closing **180** contracts last year.
- Defend wage-and-hour and discrimination charges before the EEOC and Ohio Civil Rights Commission, resolving 14 without a lawsuit.
- Rewrite client handbooks and offer letter templates, cutting contract review time on repeat deals by about 30%.

Associate Attorney 09/2021 - 02/2023

Danforth & Lowe Co., LPA Dayton, OH

General civil practice firm handling commercial and employment disputes.

- Conducted legal research on Westlaw for commercial and employment disputes, producing **70+** memos and briefs.
- Drafted pleadings, motions and discovery responses for 25 cases in Montgomery County courts.
- Argued 6 motions and second-chaired 2 bench trials, preparing witness outlines and exhibit binders.
- Built a Microsoft Office template library for engagement letters that the firm's 12 attorneys still use.

Education

Juris Doctor (J.D.) 05/2021

The Ohio State University Moritz College of Law Columbus, OH

Law

Certificates

Admitted to Practice, State of Ohio 11/2021

Supreme Court of Ohio