DESHAWN CARTER

BANQUET HOUSEPERSON

CONTACT

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SKILLS

- Banquet Setup
- BEO Reading
- Room Turnover
- Staging and Dance Floor Setup
- Pallet Jack Operation
- Linen Handling
- Safe Lifting
- Event Setup
- Time Management
- Teamwork

EDUCATION

High School Diploma
05/2024
Osceola High School
Kissimmee, FL

CERTIFICATES

OSHA 10-Hour General Industry
2025
OSHA Outreach Training Program

Adult First Aid/CPR/AED
2025
American Red Cross

SUMMARY

Banquet houseperson with 2 years of event setup experience, now preparing ballrooms and meeting rooms at a 1,000-room Orlando convention resort. Reads BEOs, completes banquet setup for groups from 20 to 1,500 guests, and handles room turnover between events on tight schedules. Lifts and moves heavy tables, staging and dance floor sections safely, and works overnight flips when needed.

EXPERIENCE

Banquet Houseperson 04/2025 - Present
Sunlake Convention Resort Orlando, FL
Convention resort with 1,000 rooms, 2 ballrooms and 180,000 square feet of meeting and event space.

- Set up **15** ballrooms and breakout rooms a day from BEOs, placing rounds, classroom tables, chairs and staging to diagram.
- Run room turnover of a 1,200-seat ballroom from general session to gala in under 90 minutes with 6 crew members.
- Build dance floors and risers from 3×3 sections using pallet jack operation, with zero lifting injuries in 18 months.
- Collect and sort linen from 120 rounds after each gala, keeping storage cages labeled for the next morning's setup.

Event Setup Crew Member 05/2024 - 03/2025
Central Florida Event Rentals Kissimmee, FL
Party and event rental company serving weddings, festivals and corporate events across Central Florida.

- Loaded and unloaded tents, tables and chairs for 6 weddings and corporate events every weekend, often 2 venues a day.
- Assembled 40×60 frame tents and staging with a 4-person crew, finishing installs 2 hours before guests arrived.
- Checked rental orders against pick lists, cutting missing-item calls from venues to fewer than 1 per month.
- Moved loads of up to 1,200 pounds with a pallet jack and truck lift gate using safe lifting practices.