Gabriela Morales

BILINGUAL MEDICAL ASSISTANT

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Summary

Bilingual medical assistant (English and Spanish) with 5 years in community and women's health clinics. Rooms 25 patients a day, performs phlebotomy and immunizations, and gives patient education in Spanish in about 70% of visits. Uses correct medical terminology in both languages and follows HIPAA when interpreting for providers.

Skills

- Spanish Medical Interpreting
- Phlebotomy
- Immunizations
- Vital Signs
- Patient Education
- Medical Terminology
- HIPAA
- Electronic Medical Records
- Care Gap Outreach
- Attention to Detail

Experience

Bilingual Medical Assistant 01/2023 - Present

Sun City Community Health Center El Paso, TX

Medical assistant at a federally qualified health center serving about 18,000 patients a year.

- Handle Spanish medical interpreting for 3 providers in about 18 visits a day, cutting phone interpreter use by **80%**.
- Perform phlebotomy and immunizations for children and adults, keeping registry records current for 1,500+ patients.
- Deliver patient education in Spanish on diabetes, prenatal care and medications to about 25 patients a week.
- Contact 40 patients a week about overdue A1c, Pap and mammogram visits, raising screening rates by 11 points.

Medical Assistant 09/2021 - 12/2022

Eastside Women's Health El Paso, TX

Medical assistant for 2 OB-GYNs and a nurse practitioner at an outpatient women's health clinic.

- Collected vital signs, weights and urine samples for 30 prenatal and gynecology patients a day.
- Set up exam rooms for Pap smears, IUD insertions and colposcopies, about 10 procedures a day.
- Entered Spanish-language histories into electronic medical records in English for provider review at each visit.
- Scheduled ultrasounds and lab draws for 15 patients a day, confirming each visit by text in their language.

Education

Certificate 08/2021

El Paso Community College El Paso, TX

Medical Assisting Technology

Certificates

Certified Clinical Medical Assistant (CCMA)

National Healthcareer Association

09/2021

Basic Life Support (BLS)

American Heart Association

04/2025

Languages

English
Fluent

Spanish
Native