

JOHN DOE

BUSINESS PROCESS IMPROVEMENT SPECIALIST

CONTACT

✉ example@email.com

☎ 123-456-7890

🏠 New York, USA

🌐 website.com/example

🌐 linkedin.com/in/example

📁 portfolio.com/example

SKILLS

- Business Process Modeling
- Root Cause Analysis
- Stakeholder Management

EDUCATION

Master of Business Administration

Jan 2015 - Dec 2017

New York University
New York, USA

Business Administration
3.8/4.0

LANGUAGES

English Native

CERTIFICATES

CBPI Jun 2018

International Association of
Business Analysts

Certified Business Process
Improvement Specialist

SUMMARY

Highly motivated and experienced Business Process Improvement Specialist with a strong background in business analysis and process improvement. Proven track record of delivering high-impact process improvements and driving business growth through data-driven insights and stakeholder engagement.

EXPERIENCE

Business Process Improvement Specialist Jan 2020 - Present
ABC Corporation New York, USA

Business Process Improvement Specialist

- Analyzed existing business processes and identified areas for improvement, resulting in a 25% reduction in operational costs
- Developed and implemented process improvements, increasing productivity by 30% and reducing cycle time by 40%
- Collaborated with cross-functional teams to design and implement new processes, resulting in a 20% increase in customer satisfaction

Business Analyst Jun 2018 - Dec 2019
DEF Consulting Chicago, USA

Business Analyst

- Conducted business process analysis and identified opportunities for improvement, resulting in a 15% reduction in project timeline and a 10% increase in team productivity
- Developed and maintained business process models and documentation, ensuring 100% compliance with industry standards and regulations
- Facilitated stakeholder meetings and workshops to gather requirements and validate process improvements, resulting in a 95% stakeholder satisfaction rate

PROJECTS

Operational Efficiency Improvement Jan 2020 - Jun 2020
Project Lead

Process Improvement Project

Process Modeling • Root Cause Analysis • Stakeholder Management