JOHN DOE

BUSINESS REQUIREMENTS ANALYST

CONTACT

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New York, NY

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SKILLS

Business Analysis
Requirements Gathering
Agile Methodology
Project Management
Communication • Collaboration

EDUCATION

University of Illinois
Champaign, IL
Bachelor's
Aug 2010 - May 2014
Business Administration
GPA: 3.5/4.0

DePaul University
Chicago, IL
Master's
Jun 2014 - Aug 2015
Business Analytics
GPA: 3.8/4.0

LANGUAGES

English
Spanish

CERTIFICATES

Certified Business Analysis Professional (CBAP)
Jan 2018
International Institute of Business Analysis (IIBA)
Certified business analysis professional with expertise in business analysis, requirements gathering, and solution development

Certified Scrum Master (CSM)
Jun 2016
Scrum Alliance
Certified scrum master with expertise in agile methodology, project management, and team collaboration

SUMMARY

Highly motivated and experienced business requirements analyst with a strong background in business analysis, requirements gathering, and solution development. Proven track record of delivering high-quality solutions that meet business needs and exceed stakeholder expectations.

EXPERIENCE

ABC Corporation New York, NY
Senior Business Requirements Analyst Jan 2018 - Present
Led cross-functional teams to deliver business requirements for large-scale IT projects, resulting in 25% increase in project delivery efficiency and 30% reduction in project costs.

- Analyzed business needs and identified opportunities for process improvements, resulting in 20% reduction in operational costs
- Developed and maintained business requirements documents, use cases, and user stories, ensuring 95% accuracy and 99% compliance with regulatory requirements
- Collaborated with stakeholders to prioritize and refine business requirements, resulting in 15% increase in stakeholder satisfaction
- Conducted workshops and interviews to gather business requirements, resulting in 25% increase in requirements gathering efficiency

DEF Consulting Chicago, IL
Business Requirements Analyst Jun 2015 - Dec 2017
Worked with clients to identify business needs and develop solutions, resulting in 20% increase in client satisfaction and 15% increase in revenue

- Conducted business analysis and identified opportunities for process improvements, resulting in 10% reduction in operational costs
- Developed business cases and proposals, resulting in 25% increase in proposal acceptance rate
- Collaborated with clients to develop and implement solutions, resulting in 20% increase in solution adoption rate
- Created and maintained business requirements documents, use cases, and user stories, ensuring 90% accuracy and 95% compliance with regulatory requirements

PROJECTS

Lead Business Requirements Analyst
Enterprise Resource Planning (ERP) Implementation Jan 2019 - Jun 2019
Led the implementation of an ERP system, resulting in 25% increase in operational efficiency and 15% reduction in costs
SAP ERP • Agile Methodology

Business Requirements Analyst
Digital Transformation Initiative Jul 2017 - Dec 2017
Worked on a digital transformation initiative, resulting in 20% increase in customer engagement and 15% increase in revenue
Adobe Experience Manager • Salesforce CRM