Tessa Marlowe

CATERING BARTENDER

Charleston, SC • (843) 555-0193 • tessa.marlowe@email.com • linkedin.com/in/tessamarlowe

SUMMARY

Catering Bartender with 5 years in casual dining service and off-site catering, now bartending about 70 weddings and private events a year across the Charleston area. Knows common drink recipes cold, sets up full bars at venues with no bar on site, and runs a computerized cash register system at cash-bar events.

SKILLS

- Common Drink Recipes
- Portable Bars
- Draft Beer
- Computerized Cash Register System
- Casual Dining Service
- Bottle Counts
- Event Setup
- ID Checks
- Customer Service
- Interpersonal Skills

EXPERIENCE

Catering Bartender 04/2024 - Present

Lowcountry Table Catering Charleston, SC

- Run the bar at about **70 off-site events** a year, from 50-guest rehearsal dinners to 300-guest plantation weddings.
- Build portable bars at barns, beaches and gardens with no bar on site, including ice, coolers, tools and garnish.
- Execute common drink recipes, local beer and wine for up to 175 guests an hour with 1 other bartender.
- Track bottle use against the client's package and report counts to the event lead, matching invoices at every event.

Bartender 05/2022 - 03/2024

Shem Creek Fish House Mount Pleasant, SC

- Mixed drinks and poured draft beer for a 22-seat bar in a casual dining restaurant seating 180 guests.
- Processed bar and to-go orders on a computerized cash register system, closing within $2 on 98% of nights.
- Introduced 3 frozen drinks for the summer menu that sold over 4,000 units in their first season.
- Checked IDs for every guest under 40 and refused service to 12 guests with invalid IDs in 2023.

Server 08/2021 - 04/2022

Shem Creek Fish House Mount Pleasant, SC

- Served 6-table sections in a 180-seat casual dining room on busy summer weekends.
- Sold appetizers and drink specials, raising average checks by $4 over the server average.
- Trained 3 new servers on the menu and table service steps during their first week.

EDUCATION

High School Diploma 06/2021

Wando High School Mount Pleasant, SC

General Studies

CERTIFICATES

TIPS On-Premise Certification

Health Communications, Inc.

03/2024

ServSafe Alcohol Certification

National Restaurant Association

09/2025