

Brianna Holloway

CERTIFIED OCCUPATIONAL THERAPY ASSISTANT (COTA)

📍 Indianapolis, IN 📞 (317) 555-0152 ✉️ brianna.holloway@email.com 🌐 linkedin.com/in/briannaholloway

Summary

Certified occupational therapy assistant with 5 years in skilled nursing and assisted living, carrying a caseload of 12 to 14 residents a day. Carries out individualized treatment plans for ADL training, therapeutic exercise and fall prevention, and writes clear daily documentation in PointClickCare. NBCOT certified, Indiana licensed and known for steady, compassionate care.

Skills

- Individualized Treatment Plans • ADL Training • Therapeutic Exercise • Fall Prevention • Adaptive Equipment
- Documentation • PointClickCare • Infection Control • Interpersonal Skills • Compassion

Experience

Certified Occupational Therapy Assistant (COTA)

04/2023 - Present

Meridian Hills Rehabilitation Center

Indianapolis, IN

120-bed skilled nursing and short-term rehab facility.

- Manage a daily caseload of **12-14** short-term and long-term residents under individualized treatment plans set by the OT.
- Deliver ADL training in dressing, bathing and toileting, with 70% of short-term residents going home at prior level.
- Write daily notes and weekly progress reports in PointClickCare, meeting Medicare documentation deadlines 100% of the time.
- Report changes in strength, cognition or skin to the supervising OT and nursing within the same shift.

Certified Occupational Therapy Assistant (COTA)

06/2021 - 03/2023

Eagle Creek Senior Living

Indianapolis, IN

Assisted living and memory care community with an in-house therapy clinic.

- Led therapeutic exercise and fine motor groups for 8-10 residents, 3 times a week.
- Fitted and trained residents on adaptive equipment such as reachers, sock aids and built-up utensils.
- Ran fall prevention screens for 60 residents each quarter and flagged 15 for full OT evaluation.
- Taught 40+ families safe transfer techniques before move-in and discharge visits.

Rehabilitation Aide

08/2019 - 05/2021

Westfield Therapy Partners

Westfield, IN

Part-time outpatient clinic job while completing the OTA program.

- Prepared treatment areas and equipment for 25+ patient visits per shift, following infection control steps.
- Scheduled appointments and tracked authorizations for 3 therapists, cutting missed visits by 20%.
- Supported patients through exercise routines set by therapists and recorded completed sets.

Education

Associate of Applied Science

05/2021

Ivy Tech Community College

Indianapolis, IN

Occupational Therapy Assistant

Certificates

Certified Occupational Therapy Assistant (COTA)

07/2021

National Board for Certification in Occupational Therapy (NBCOT)

Occupational Therapy Assistant License

08/2021

Indiana Professional Licensing Agency

BLS Provider (CPR)

03/2026

American Heart Association