

# Jane Doe

Chief Nursing Officer



jane.doe@email.com

555-555-5555

New York, NY

jane.doe.website

jane.doe.linkedin

jane.doe.portfolio

## ◆ Summary

Highly experienced and accomplished Chief Nursing Officer with a strong background in psychiatric nursing and leadership. Proven track record of improving patient outcomes, reducing readmissions, and enhancing patient satisfaction. Skilled in nursing leadership, quality improvement, and communication.

## ◆ Experience

**Chief Nursing Officer** 2018-Present  
**Psychiatric Hospital** New York, NY

Led a team of 50 nurses and support staff, resulting in a 25% reduction in patient readmissions and a 30% increase in patient satisfaction

- Developed and implemented evidence-based practice guidelines for psychiatric nursing care
- Collaborated with interdisciplinary teams to improve patient outcomes and reduce length of stay
- Mentored and coached nurses to improve leadership and communication skills

**Director of Nursing** 2015-2018  
**Community Mental Health Center** Chicago, IL

Managed a team of 20 nurses and support staff, resulting in a 20% increase in patient engagement and a 15% reduction in staff turnover

- Developed and implemented quality improvement initiatives to enhance patient care and safety
- Coordinated with community partners to provide mental health services and support
- Provided leadership and guidance to nurses and support staff to improve patient outcomes

## ◆ Education

**MSN** 2010-2012  
**University of Pennsylvania** Philadelphia, PA  
**Nursing** 3.8

## ◆ Skills

Nursing Leadership  
Psychiatric Nursing  
Quality Improvement  
Communication  
Collaboration

## ◆ Languages

English Native

## ◆ Certificates

**Certified Nurse Executive**  
2018  
American Organization of Nurse Executives  
Certification in nurse executive leadership

## ◆ Awards

**Nurse Leader of the Year**  
2020  
American Nurses Association  
Awarded for outstanding leadership and contributions to the nursing profession

## ◆ Hobbies

Volunteering at local mental health organizations