

Ryan Kowalski

Classroom Aide

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SUMMARY

Classroom aide with 1 year in a third-grade classroom of 27 students and 2 years of after-school tutoring in reading and mathematics. Handles small-group instruction, student supervision and classroom organization, and uses computer skills to manage Chromebooks and word processing tasks for the teacher.

EDUCATION

Associate of Arts

05/2025

Milwaukee Area Technical College
Liberal Arts

Milwaukee, WI

EXPERIENCE

Classroom Aide

09/2025 - Present

Lake Shore Public Schools

Milwaukee, WI

Third-grade classroom of 27 students at a K-5 neighborhood school.

- Teach **3** small groups in mathematics each day from the teacher's plan, lifting fact-fluency scores 25% by midyear.
- Manage 27 Chromebooks, resetting passwords and fixing login problems so lessons start on time.
- Monitor recess and lunch for 110 students and write incident notes for the office the same day.
- Produce weekly parent newsletters and worksheets with word processing software, about 15 documents a month.

After-School Tutor

09/2023 - 06/2025

Bay View Community Learning Center

Milwaukee, WI

Part-time tutoring program for grades 2-5.

- Tutored **10-12** students in grades 2-5 in reading and mathematics, 2 afternoons a week during the school year.
- Tracked reading levels in a shared spreadsheet with attention to detail, checking each entry twice.
- Planned short phonics and math games that kept 45-minute sessions on task and gave students a quick win.
- Reported progress to 8 families each month in short written notes on reading level and homework habits.

SKILLS

Small-Group Instruction • Mathematics • Student Supervision • Classroom Organization • Computer Skills

Word Processing • Chromebooks • Reading Support • Attention to Detail • Patience

CERTIFICATES

First Aid/CPR/AED

American Red Cross

08/2025