Kristin Halvorsen

Clinical Research Coordinator II

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Summary

Clinical research coordinator II with 5 years of clinical research in transplant and nephrology trials at Minneapolis-St. Paul research sites. Coordinates 7 interventional studies, trains new coordinators, and acts as the main sponsor contact for monitoring visits and audits. Works independently across investigators, pharmacy and lab teams under GCP and FDA requirements.

Experience

Clinical Research Coordinator II

04/2024 - Present

North Star Transplant Research Institute Minneapolis, MN

Academic transplant research program with 40 active studies and 12 coordinators.

- Coordinate 7 kidney and liver transplant trials, keeping enrollment at 105% of the annual target.
- Train 3 new CRC I hires on consent, source documentation and EDC entry with a checklist written in Word.
- Lead site initiation and monitoring visits, closing 140 queries in 2025 with an average resolution time of 2 days.
- Track participant visit windows in Excel and Outlook, cutting out-of-window visits from 8% to 2%.

Clinical Research Coordinator I

06/2021 - 03/2024

Lakes Kidney Care Research St. Paul, MN

Research arm of a nephrology practice running 10 dialysis and CKD trials.

- Enrolled 62 participants across 4 CKD studies, screening dialysis schedules and lab results for eligibility.
- Abstracted lab values, medications and adverse events from charts using correct medical terminology.
- Prepared IRB continuing reviews, amendments and PowerPoint updates for monthly investigator meetings.
- Processed and shipped blood and urine samples to 3 central labs with no lost or rejected kits.

Education

Bachelor of Science

05/2021

University of Minnesota Twin Cities Minneapolis, MN

Biochemistry

Skills

- Clinical Research
- Medical Terminology
- Excel
- Word
- Outlook
- PowerPoint
- Computer Skills
- Attention to Detail
- Organizational Skills
- Interpersonal Skills

Certificates

Certified Clinical Research Coordinator (CCRC)

09/2024

Association of Clinical Research Professionals (ACRP)

Good Clinical Practice (GCP)

04/2024

CITI Program