

Tyler Moreau

CONTINUOUS IMPROVEMENT COORDINATOR

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Summary

Continuous improvement coordinator with 2 years supporting Lean programs at an auto glass plant. Tracks project savings and KPIs in Microsoft Excel, prepares PowerPoint reports for plant reviews, and schedules Kaizen events in Outlook. Holds a Six Sigma Yellow Belt and a business degree, with careful attention to detail and clear communication skills.

Skills

- Microsoft Excel
- Microsoft Office
- Attention to Detail
- PowerPoint
- Lean
- Communication Skills
- Word
- Data Analysis
- Outlook
- Troubleshooting Skills

Experience

Continuous Improvement Coordinator

06/2024 - Present

Maumee Glass Systems

Toledo, OH

Automotive glass plant with 800 employees on 3 shifts.

- Track 45 open improvement projects in Microsoft Excel and report **\$1.1M** in validated savings for 2025.
- Coordinate 14 Kaizen events a year, booking rooms in Outlook and printing team packets in Word.
- Build a weekly PowerPoint KPI deck from data analysis of scrap, OEE and safety results for the plant manager.
- Run monthly 5S audits in 12 work areas and post scores on the Lean boards within 2 days.

Operations Assistant (Part-Time)

09/2022 - 05/2024

Glass City Logistics

Perrysburg, OH

Part-time role at a 200-employee distribution warehouse during college.

- Entered **300** daily shipment records into the warehouse system with 99% accuracy.
- Resolved 20 scanner and label printer issues a week with troubleshooting skills, keeping docks running.
- Updated pick-rate reports in Excel for 3 shift supervisors each morning before the 6 a.m. huddle.
- Organized a 5S cleanout of the returns area that cleared 1,200 sq ft of floor space.

Education

Bachelor of Business Administration

05/2024

The University of Toledo

Toledo, OH

Operations and Supply Chain Management

Certificates

Certified Six Sigma Yellow Belt (CSSYB)

ASQ

02/2025