Marcus Delgado

Customs Entry Writer

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SUMMARY

Customs entry writer with 2 years of customs brokerage experience at the Laredo border, filing 60+ entries a week for truck freight from Mexico. Applies HTS classification and U.S. Customs regulations to every entry, checks Incoterms and values against commercial invoices, and gives importers quick customer service by phone and Outlook.

SKILLS

Customs Brokerage • HTS Classification • U.S. Customs Regulations • Incoterms • ACE Entry Filing • Excel Outlook • Customer Service • Attention to Detail

EXPERIENCE

Customs Entry Writer 07/2025 - Present

Rio Bravo Customs Brokers Laredo, TX

Customs brokerage handling 900 truck crossings a week at the World Trade Bridge.

- Process **60+** consumption and in-bond entries a week in ACE for auto parts, produce and electronics importers.
- Verify HTS classification, country of origin and USMCA claims on each entry, keeping the error rate below 1%.
- Handle 30 importer and carrier calls a day, giving customer service on holds, exams and release status.
- Track daily entries and duty payments in Excel, closing monthly statements on time for 45 importer accounts.

Import Documentation Clerk 06/2024 - 06/2025

Laredo Border Freight Laredo, TX

Cross-border trucking company running 150 tractors between Texas and Mexico.

- Matched commercial invoices, packing lists and bills of lading for **80** northbound loads a week.
- Flagged missing Incoterms and value errors on supplier invoices, cutting broker rejections by 25%.
- Organized shipment files in a shared drive so any record could be pulled within 5 minutes for audits.
- Translated Spanish supplier documents for the brokerage team on rush shipments from Monterrey plants.

EDUCATION

Bachelor of Business Administration 05/2024

Texas A&M International University Laredo, TX

International Trade and Finance

CERTIFICATES

Certified Customs Specialist (CCS)

National Customs Brokers & Forwarders Association of America

2026