Sofia Moretti

ENGLISH TUTOR

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Summary

English tutor with 5 years of experience in ESL instruction and English language arts, from middle school ELA to adult TOEFL preparation. Plans sessions around reading comprehension, grammar and essay writing, and holds a 120-hour TESOL certificate. Adult students in TOEFL prep raise their total scores by an average of 12 points.

Skills

- ESL Instruction
- TOEFL Preparation
- Grammar
- Essay Writing
- Reading Comprehension
- Pronunciation
- Google Docs
- Zoom
- TESOL
- Communication Skills

Experience

English Tutor 01/2024 - Present

Harborview Language Studio Boston, MA

Language school offering one-on-one English tutoring in person and on Zoom.

- Teach **18** adult and teen English language learners a week, levels A2 to C1, on Zoom and in person.
- Run TOEFL preparation for 10 students a term; average total scores rose 12 points in 8 weeks.
- Edit grammar and essay writing in Google Docs, with comments that explain each rule behind the fix.
- Coach pronunciation with minimal-pair drills and recorded speaking tasks reviewed every week.

ELA Tutor 09/2022 - 12/2023

Commonwealth Homework Center Quincy, MA

After-school tutoring center for middle and high school English language arts.

- Guided 20 students in grades 6-10 through assigned novels with reading comprehension questions.
- Taught 5-paragraph essay structure to 12 ELL students; 10 passed their next MCAS ELA practice test.
- Logged session notes and vocabulary lists for teachers and parents in a shared folder each week.
- Designed 25 short grammar warm-ups on verb tenses and articles for multilingual students.

ESL Conversation Leader 09/2021 - 08/2022

Dorchester Adult Learning Center Boston, MA

Part-time evening role with adult English learners during and after senior year of college.

- Led twice-weekly conversation circles for 12 adult learners from 7 countries.
- Planned speaking topics around job interviews, doctor visits and housing for beginner groups.
- Recorded attendance and level notes for 30 learners to help staff place them in classes.

Education

Bachelor of Arts 05/2022

University of Massachusetts Boston Boston, MA

English

Certificates

120-Hour TEFL/TESOL Certificate

Bridge Education Group

11/2023