

SUMMARY

Expanded functions dental assistant with 7 years in general dentistry, certified by the Pennsylvania State Board of Dentistry since 2023. Places and finishes amalgam and composite restorations after the dentist preps, freeing about 2 hours of doctor time a day. Skilled in restorative procedures, sealants and coronal polishing, with clear communication skills chairside.

SKILLS

Restorative Procedures • Amalgam and Composite Restorations • Rubber Dam Placement • Sealants
Coronal Polishing • Dental Radiography • Infection Control • Patient Care • Dentrix • Communication Skills

EXPERIENCE

Expanded Functions Dental Assistant

Three Rivers Dental Associates

07/2023 - Present

Pittsburgh, PA

General practice with 3 dentists, 2 EFDAs and 9 operatories.

- Complete about **20** amalgam and composite restorations a day once the dentist finishes the prep.
- Handle rubber dam placement and matrix setup for restorative procedures, cutting average filling visits from 60 to 45 minutes.
- Apply sealants and fluoride varnish for about 30 children a month in the practice's school-age program.
- Check every restoration for bite and contour, with fewer than 1% returned for adjustment within 30 days.

Dental Assistant

Allegheny Valley Dental

06/2021 - 06/2023

Monroeville, PA

Family practice with 2 dentists and 6 operatories.

- Provided patient care for 12-14 patients a day, from seating and vital signs to post-op instructions.
- Exposed and processed dental radiography series for about 50 patients a week, with retakes under 3%.
- Ran infection control for 6 operatories, including weekly spore tests and daily waterline treatment.
- Tracked lab cases and treatment notes in Dentrix, managing 25 open cases at a time without losing one.

Sterilization Assistant (Part-Time)

Penn Hills Family Dental

08/2019 - 05/2021

Pittsburgh, PA

Part-time role at a 3-dentist general practice.

- Sterilized and packaged instruments for 5 operatories, with every weekly spore test passing over 21 months.
- Turned over rooms between patients in under 7 minutes, keeping a 3-dentist schedule on time.
- Ordered supplies for 5 operatories each week, staying under a \$1,200 weekly budget.

EDUCATION

Certificate

Community College of Allegheny County
Expanded Function Dental Assisting

05/2023

Pittsburgh, PA

CERTIFICATES

Expanded Function Dental Assistant (EFDA) Certification

Pennsylvania State Board of Dentistry
06/2023

Radiation Health and Safety (RHS)

Dental Assisting National Board (DANB)
08/2021

BLS for Healthcare Providers

American Heart Association
04/2026