

Raymond Bishop

HEAD CUSTODIAN

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Summary

Head custodian with 12 years in school and commercial building care, with supervisory experience over a 4-person crew at a 700-student elementary school. Writes cleaning procedures and routine reports, takes care of minor plumbing and electrical fixes, and keeps the building safe for students, staff and evening events. OSHA 10 and AHERA asbestos awareness trained.

Skills

- Supervisory Experience
- Cleaning Supplies
- Routine Reports
- Cleaning Procedures
- Plumbing
- Leadership Skills
- Safety Procedures
- Electrical
- Cleaning Materials
- Floor Care

Experience

Head Custodian

Kinnickinnic Valley School District

08/2020 - Present

Milwaukee, WI

Building head custodian for a 95,000 sq ft elementary school.

- Lead **4** custodians on day and evening shifts, setting routes and checking work against written cleaning procedures.
- Write weekly routine reports for the principal and facilities office on supplies, repairs and safety issues.
- Repair minor plumbing and electrical problems such as clogged drains, flush valves and ballasts, avoiding about 30 contractor calls yearly.
- Manage orders for cleaning supplies and cleaning materials within a \$22,000 annual budget, with no stockouts in 5 school years.

Custodian

Menomonee Valley Office Park

06/2014 - 07/2020

Milwaukee, WI

Custodian for a 3-building office park with 1,200 tenants.

- Maintained 150,000 sq ft of offices, lobbies and restrooms on a 3-person night crew.
- Performed floor care on 20,000 sq ft of VCT, including stripping, waxing and burnishing.
- Followed safety procedures for chemicals, ladders and wet floors, with zero recordable injuries in 6 years.
- Responded to about 25 tenant requests a week for spills, lockouts and room setups.

Maintenance Helper

Lakeside Property Management

05/2012 - 05/2014

Milwaukee, WI

Helper for a property manager with 14 apartment buildings.

- Turned 60 vacant apartments a year with painting, patching and deep cleaning.
- Replaced faucets, outlets and light fixtures under the lead technician's direction.
- Shoveled snow and salted walks at 14 buildings before 7 a.m. on storm days.

Education

High School Diploma

Bay View High School

06/2012

Milwaukee, WI

Certificates

OSHA 10-Hour General Industry

OSHA Training Institute Education Center

09/2020

AHERA Asbestos Awareness Training

Milwaukee Area Technical College

08/2020