

Emily Chen

Inventory Management Specialist

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Summary

Results-driven Inventory Management Specialist with 5+ years of experience in optimizing inventory levels, reducing costs, and improving supply chain efficiency. Proven track record of achieving 25% reduction in inventory costs and 30% increase in supply chain visibility.

Experience

Inventory Management Specialist Jan 2018 - Present
ABC Retail Corporation New York, NY

Managed inventory levels across 10 stores, resulting in a 20% reduction in stockouts and a 15% increase in sales. Implemented a vendor-managed inventory system, which improved supply chain visibility by 25% and reduced inventory costs by 12%. Collaborated with cross-functional teams to develop and implement inventory management strategies, resulting in a 10% increase in customer satisfaction.

- Analyzed inventory data to identify trends and areas for improvement
- Developed and implemented inventory management plans to optimize inventory levels and reduce costs
- Collaborated with suppliers to negotiate pricing and improve delivery times
- Trained and supervised inventory management team to ensure compliance with company policies and procedures

Inventory Control Specialist Jun 2015 - Dec 2017
DEF Wholesale Distributors Los Angeles, CA

Managed inventory levels for a 50,000 sq. ft. warehouse, resulting in a 15% reduction in inventory costs and a 20% increase in order fulfillment rates. Implemented a cycle counting program, which improved inventory accuracy by 25% and reduced inventory discrepancies by 30%. Collaborated with logistics team to develop and implement transportation management strategies, resulting in a 12% reduction in transportation costs.

- Conducted regular cycle counts to ensure inventory accuracy and identify discrepancies
- Developed and implemented inventory control procedures to optimize inventory levels and reduce costs
- Collaborated with logistics team to develop and implement transportation management strategies
- Trained and supervised inventory control team to ensure compliance with company policies and procedures

Education

Bachelor of Science Jun 2015
University of California, Los Angeles Los Angeles, CA
Supply Chain Management 3.5/4.0

Skills

Inventory Management
Supply Chain Management
Data Analysis
Microsoft Office
ERP Systems
Leadership
Communication
Problem-Solving

Languages

English Native
Spanish Intermediate

Hobbies

Reading
Hiking

Certificates

Certified Inventory Management Specialist (CIMS)
Jun 2018
Association for Supply Chain Management
Certified inventory management specialist with expertise in inventory management, supply chain management, and logistics.

Awards

Inventory Management Award
Dec 2019
ABC Retail Corporation
Awarded for outstanding achievement in inventory management, resulting in a 25% reduction in inventory costs and a 30% increase in supply chain visibility.

References

John Smith, Store Manager
Supervisor
john.smith@abcretail.com

Jane Doe, Logistics Manager
Colleague
jane.doe@defwholesale.com