Wade Pickett

Jailer

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SUMMARY

Licensed county jailer with 1.5 years in a 450-bed county jail, working booking, cell checks and inmate property. Handles medication passes, visitation and commissary with accurate records and solid communication skills. Holds a TCOLE jailer license, current CPR certification and a working knowledge of Texas jail standards.

EDUCATION

High School Diploma 05/2021

Abilene High School Abilene, TX

EXPERIENCE

Jailer 05/2025 - Present

Mesquite County Jail Abilene, TX

450-bed county jail run by the sheriff's office.

- Process **30** bookings and releases per shift, entering charges, photos and fingerprints in the jail records system.
- Conduct face-to-face cell checks at least every 60 minutes, as Texas jail standards require.
- Administer medication passes for 80 inmates twice a day alongside the jail nurse.
- Record inmate property, commissary orders and visitation in logs that passed the 2025 state jail inspection.

Warehouse Lead 06/2021 - 04/2025

Key City Supply Abilene, TX

Building materials distributor serving West Texas contractors.

- Checked 60 outbound orders a day against pick lists with 99.5% accuracy.
- Trained 5 new hires on forklift safety, inventory scanning and loading dock rules.
- Completed weekly cycle counts across 2,000 bins and fixed variances the same day.
- Resolved delivery complaints by phone with contractors and drivers.

SKILLS

Booking • Cell Checks • Inmate Property • Medication Passes • Visitation • Commissary • Jail Records System

Texas Jail Standards • CPR • Communication Skills

CERTIFICATES

Basic County Corrections License (Jailer)

Texas Commission on Law Enforcement (TCOLE)

10/2025

CPR/AED

American Heart Association

06/2025