Hannah Whitfield

Lab Assistant

Minneapolis, MN · (612) 555-0128 · hannah.whitfield@email.com · linkedin.com/in/hannahwhitfield

SUMMARY

Lab assistant with 2 years in a hospital core lab, accessioning and processing 300+ specimens a shift for chemistry, hematology and microbiology. Trained in phlebotomy for outpatient draws, tracks supply orders in Excel and uses medical terminology to sort out unclear orders with nursing units.

EXPERIENCE

Lab Assistant

09/2024 - Present

Lakeshore Health Laboratory Services — Minneapolis, MN

Specimen processing team in a 24/7 hospital core laboratory.

- Receive, accession and sort **300+** specimens a shift, routing each to chemistry, hematology or microbiology within 20 minutes.
- Spin, aliquot and store serum and plasma following temperature and stability rules for send-out testing.
- Perform venipunctures at the outpatient draw station on short-staffed days, covering 15-20 patients per shift.
- Track reagent and supply levels in an Excel inventory log, cutting emergency supply orders from 6 to 1 a month.

Biology Lab Aide

09/2022 - 05/2024

University of Minnesota, College of Biological Sciences — Minneapolis, MN

Part-time student job supporting undergraduate teaching labs.

- Prepared media, reagents and glassware for **8** microbiology lab sections each week.
- Logged chemical inventory and expiration dates in Excel, flagging 40+ reagent bottles per semester before they lapsed.
- Maintained autoclave and safety logs that passed 2 environmental health inspections with no findings.
- Set up microscopes and incubators before each section and reported faulty equipment to the lab coordinator.

SKILLS

Specimen Processing

Specimen Accessioning

Phlebotomy

Venipunctures

Centrifuge Operation

Medical Terminology

Excel • Laboratory Safety

Attention to Detail

Organizational Skills

EDUCATION

Bachelor of Science

05/2024

University of Minnesota

Minneapolis, MN

Biology

CERTIFICATES

Phlebotomy Technician (PBT)

ASCP Board of Certification

03/2025