

Simone Laurent

Lead AV Technician

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SUMMARY Lead AV technician with 9 years in hotel and conference AV, the last 3 leading a crew of 12 at a 1,200-room property. Handles crew scheduling for 600+ events a year and steps in on signal flow, audio mixing, video switching and LED walls when shows get complex.

EDUCATION **Associate of Applied Science** 05/2017
Northern Virginia Community College Annandale, VA
Electronics Technology

EXPERIENCE **Lead AV Technician** 06/2023 – Present
Capitol Meeting Technologies Washington, DC
In-house AV provider for a 1,200-room convention hotel.

- Lead a crew of **12** technicians covering 600+ events a year, from board meetings to 2,500-person sessions.
- Build weekly crew scheduling around event orders, cutting overtime by 18% without missed calls.
- Direct video switching and IMAG on LED walls for general sessions with up to 2,500 attendees.
- Resolve client and equipment issues on site with problem-solving skills, keeping post-event scores at 4.8 of 5.

Audio Visual Technician 04/2019 – 05/2023
Potomac Conference Center Arlington, VA
Conference center with 40 meeting rooms.

- Handled audio mixing for 250+ meetings a year on 48-channel digital consoles.
- Programmed Crestron panel pages for 8 meeting rooms, cutting presenter setup calls by half.
- Trained 5 new technicians on signal flow and rigging safety.

Event Technician 06/2017 – 03/2019
Old Town Productions Alexandria, VA
Event staging company.

- Set up and struck AV for 300+ events a year across hotels and museums.
- Maintained 2,000 cables and 60 projectors with clear communication of repairs, reaching 99% show readiness.
- Ran load-in for 40 museum galas, coordinating rigging and power with venue staff.

SKILLS Crew Scheduling • Signal Flow • Audio Mixing • Video Switching • LED Walls • IMAG • Crestron
Event Orders • Problem-Solving Skills • Communication

CERTIFICATES **Certified Technology Specialist (CTS)**
AVIXA
2020