Ethan Moreno

Library Page

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SKILLS

- Shelving
- Shelf Reading
- Dewey Decimal System
- Circulation
- Book Processing
- Holds
- Google Sheets
- Data Entry
- Attention to Detail
- Dependability

EDUCATION

Associate of Arts

05/2027

American River College

Sacramento, CA

Liberal Arts

SUMMARY

Library page at a 6-branch public library system, shelving about 1,200 items a week with 99% accuracy on spot checks. Knows the Dewey Decimal System well, retrieves holds for the circulation desk and works steady afternoon and Saturday shifts while studying at American River College.

EXPERIENCE

Library Page

09/2025 - Present

American River Regional Library

Sacramento, CA

Part-time page at a neighborhood branch of a 6-branch public library system.

- Organize 1,200+ returned books, DVDs and audiobooks a week onto the shelves in Dewey Decimal System order.
- Complete shelf reading on 4 assigned ranges each shift, scoring **99%** accuracy on supervisor spot checks of call numbers.
- Retrieve 80+ holds a day from the stacks and route them to the circulation desk before the noon pickup rush.
- Handle book processing for about 150 new items a month, including covers, spine labels, barcodes and data entry.

Reading Tutor

06/2024 - 08/2025

Arden Learning Center

Sacramento, CA

Part-time tutor at a neighborhood after-school learning center.

- Tutored **12** middle school students a week in reading comprehension and math homework after school.
- Tracked weekly reading logs in Google Sheets and shared short progress notes with parents every Friday.
- Organized a 300-book lending shelf for students and checked it monthly for missing or damaged titles.
- Selected 40 new chapter books each semester based on student requests and reading levels.