Aisha Rahman

MATERIAL PLANNER

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SUMMARY

Material planner with 5 years in HVAC and electrical equipment manufacturing, planning 2,500 purchased and made parts through MRP in SAP. Uses data analysis in Microsoft Excel to set safety stock and order points, and brings analytical skills and communication skills to daily work with buyers, suppliers and the shop floor.

SKILLS

- Material Planning
- MRP
- SAP
- Inventory Management
- Data Analysis
- Microsoft Excel
- Microsoft Office
- PowerPoint
- Analytical Skills
- Communication Skills

EXPERIENCE

Material Planner 05/2023 - Present

Piedmont Climate Systems Charlotte, NC

Planner for coils, sheet metal and electrical parts at a commercial HVAC plant.

- Review MRP exceptions daily for **2,500** parts in SAP and release purchase requisitions to 4 buyers.
- Revise safety stock from 12 months of usage, cutting inventory $650K while holding fill rate at 98%.
- Expedite late supplier orders and reschedule shop orders, preventing 20+ line stoppages in 2025.
- Lead weekly material planning reviews with production and purchasing using a PowerPoint shortage board.

Inventory Analyst 06/2021 - 04/2023

Carolina Switchgear Inc. Gastonia, NC

Analyst at a builder of low-voltage switchgear and panelboards.

- Ran cycle counts on 6,000 locations and raised inventory accuracy from 91% to 98%.
- Built Microsoft Excel aging reports on $8M of stock that found $300K of excess for return or reuse.
- Corrected bill of materials and unit-of-measure errors in SAP that were creating false MRP demand.
- Prepared monthly inventory management reports in Microsoft Office for the plant controller.

EDUCATION

Bachelor of Science in Business Administration 05/2021

University of North Carolina at Charlotte Charlotte, NC

Operations and Supply Chain Management

CERTIFICATES

Certified in Planning and Inventory Management (CPIM)

ASCM (APICS)

02/2025