Ethan Caldwell

Medical Affairs Specialist

Medical affairs specialist with a PhD in pharmacology and 4 years in medical affairs, supporting congress planning, advisory boards and medical review for a neurology portfolio. Builds slide decks and training materials that pass medical, legal and regulatory review, and turns field insights into monthly reports for the medical director.

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EXPERIENCE

Medical Affairs Specialist

02/2024 - Present

Charles River Neuroscience — Cambridge, MA

Commercial-stage biotech with 2 marketed neurology products and a phase 3 program.

- Coordinate medical content for 5 congresses a year, including booth materials, symposia and MSL coverage plans.
- Organize 4 advisory boards a year with 10 to 12 neurologists, from contracts to final insight reports.
- Review 150+ promotional and medical pieces a year in MLR review for scientific accuracy and references.
- Compile MSL field insights into a monthly report read by medical, clinical and commercial leaders.

Medical Information Specialist

03/2022 - 01/2024

Bay State Pharmaceuticals — Waltham, MA

Specialty pharmaceutical company in neurology and pain.

- Answered 40 unsolicited medical information requests a week from HCPs using approved response documents.
- Wrote 25 standard response letters from literature reviews, cutting average response time from 5 to 2 days.
- Trained 30 sales and MSL staff on a new product label in 3 workshops with PowerPoint decks.

Graduate Research Assistant

09/2017 - 02/2022

Boston University School of Medicine — Boston, MA

Pharmacology laboratory studying ion channels in epilepsy.

- Published 4 peer-reviewed papers on sodium channel blockers, 2 as first author.
- Presented research at 3 national meetings, including a platform talk at a neuroscience congress.
- Taught pharmacology labs to 120 medical and graduate students over 4 semesters.

SKILLS

Medical Affairs
Advisory Boards
MLR Review
Congress Planning
Medical Information
Field Insights
Literature Reviews
PowerPoint
Neurology
Project Management

EDUCATION

Doctor of Philosophy (PhD)

02/2022

Boston University

Boston, MA

Pharmacology and Experimental Therapeutics

CERTIFICATES

Board Certified Medical Affairs Specialist (BCMAS)

06/2024

Accreditation Council for Medical Affairs