Leah Goldberg

MEDICAL EDITOR

Philadelphia, PA (215) 555-0157 leah.goldberg@email.com linkedin.com/in/leahgoldberg

SUMMARY

Medical editor with 7 years in medical communications and health publishing, editing manuscripts, slide decks and patient materials for 6 pharmaceutical clients. Expert in the AMA Manual of Style, medical terminology and reference checking against PubMed sources, and holds BELS certification.

SKILLS

Medical Editing • AMA Manual of Style • Medical Terminology • Reference Checking • PubMed • Copyediting Proofreading • ScholarOne • Adobe Acrobat • Attention to Detail

EXPERIENCE

Medical Editor

02/2022 - Present

Keystone Medical Communications

Philadelphia, PA

Medical communications agency of 140 staff supporting oncology and immunology brands.

- Edit **20+** deliverables a month, including manuscripts, congress posters and slide decks, to the AMA Manual of Style.
- Check every claim against cited references in PubMed and source documents before medical and legal review.
- Compile annotated reference packs for 30 promotional pieces a quarter, with 95% passing review on first round.
- Train 4 new editors on client style sheets, reference rules and the agency's review workflow.

Editorial Coordinator

07/2019 - 01/2022

Liberty Health Publishing

Philadelphia, PA

Publisher of 3 peer-reviewed nursing and allied health journals.

- Copyedited 15 accepted manuscripts an issue for grammar, medical terminology, units and table accuracy.
- Managed peer review for 300 submissions a year in ScholarOne, keeping average decision time under 45 days.
- Formatted references to journal style and resolved missing citations with authors before typesetting.
- Proofread final page proofs in Adobe Acrobat for 12 issues a year and logged author corrections.

EDUCATION

Bachelor of Science

05/2019

Temple University

Philadelphia, PA

Biology

CERTIFICATES

BELS Certification (Editor in the Life Sciences)

Board of Editors in the Life Sciences

10/2023