# Jesse Whitlock

OFF-ROAD TRAIL GUIDE

Sedona, AZ (928) 555-0116 jesse.whitlock@email.com linkedin.com/in/jessewhitlock

## SUMMARY

Off-road trail guide with 3 seasons of experience driving and narrating 4×4 tours on Sedona's rated rock trails, plus 2 years of passenger shuttle driving. Combines off-road driving skill, daily vehicle inspections and tour narration on geology and local history. Holds a clean driving record, DOT medical card and current First Aid/CPR/AED.

## SKILLS

Off-Road Driving • 4×4 Vehicle Operation • Tour Narration • Vehicle Inspections • Trail Navigation
Safe Driving Practices • Customer Service • Public Speaking • First Aid/CPR/AED • Local Geology

## EXPERIENCE

**Off-Road Trail Guide** 03/2023 - Present
Coconino Backcountry Tours Sedona, AZ
*Guide-driver for a 4×4 tour company running 30 open-air vehicles on Forest Service trails.*

- Drive and narrate **5** off-road tours a day in 9-passenger open-air 4×4 vehicles on rated rock trails.
- Complete pre-trip vehicle inspections of brakes, tires and seat belts, catching 30+ repair needs before breakdowns.
- Interpret local geology, desert plants and Sinagua history, earning 1,100+ five-star reviews that name the guide.
- Adjust routes for flash-flood warnings and 105°F heat, keeping a zero-incident safety record over 3 seasons.

**Shuttle Driver** 04/2021 - 02/2023
Red Canyon Resort Sedona, AZ
*Full-time driver for a 180-room resort's guest shuttle and airport transfer service.*

- Operated 14-passenger shuttles on 25+ daily runs between the resort, trailheads and uptown Sedona.
- Maintained 98% on-time pickups and a clean driving record across 2 years of safe driving practices.
- Loaded and secured guest luggage up to 50 lbs, with zero damage claims on 3,000+ airport transfers.
- Recommended hikes and tours to riders with friendly customer service, sending 20+ bookings a month to partners.

**Lot Attendant** 06/2020 - 03/2021
Verde Valley Car Rentals Cottonwood, AZ
*Full-time lot and delivery role at a 120-vehicle rental branch.*

- Moved, fueled and staged 60+ rental vehicles a day, including 4×4 SUVs and passenger vans.
- Inspected returned cars for damage and mileage, recording findings on each rental agreement.
- Delivered vehicles to customers' hotels within a 40-mile radius on a tight daily schedule.

## EDUCATION

**High School Diploma** 05/2020
Sedona Red Rock High School Sedona, AZ

## CERTIFICATES

**DOT Medical Examiner's Certificate** 02/2025
Federal Motor Carrier Safety Administration

**First Aid/CPR/AED** 01/2025
American Red Cross