

Tiffany Harper

ORAL SURGERY ASSISTANT

 Nashville, TN
 (615) 555-0117
 tiffany.harper@email.com
 linkedin.com/in/tiffanyharper

Certificates

Dental Anesthesia Assistant National Certification (DAANCE)

American Association of Oral and Maxillofacial Surgeons
05/2024

Registered Dental Assistant

Tennessee Board of Dentistry
09/2021

BLS for Healthcare Providers

American Heart Association
01/2026

Skills

IV Sedation Monitoring
Surgical Instrumentation
Sterile Technique
Implant Surgery • Extractions
CBCT Imaging • Vital Signs
Infection Control
Attention to Detail
Organizational Skills

Summary

Oral surgery assistant with 5 years in dentistry, 3 of them assisting 2 oral surgeons in a Nashville practice that performs about 25 procedures a day. Sets up sterile technique for extractions, implant surgery and bone grafts, monitors vital signs under IV sedation and takes CBCT imaging. Brings attention to detail and compassionate care to nervous patients.

Experience

Oral Surgery Assistant 08/2023 - Present
Cumberland Oral & Maxillofacial Surgery Nashville, TN

Oral and maxillofacial surgery practice with 2 surgeons, 5 surgical suites and in-office IV sedation.

- Set up surgical instrumentation and sterile fields for **10-12** cases a day, including third molar extractions and implants.
- Handle IV sedation monitoring for about 50 patients a week, recording vital signs every 5 minutes until discharge.
- Capture about 15 CBCT imaging scans a week for implant planning and load them for the surgeon's guide design.
- Coach patients and drivers on post-op care, cutting dry socket and bleeding calls by about 25% with a new handout.

Dental Assistant 07/2021 - 07/2023
Brentwood Dental Group Brentwood, TN

General practice with 3 dentists and 8 operatories that refers complex surgical cases out.

- Passed instruments and set trays for simple extractions, root canals and crown preps, about 12 patients a day.
- Sterilized and tracked instrument cassettes for 8 operatories under the infection control plan, with no failed spore test.
- Reorganized the supply room and par levels for 8 operatories, cutting monthly supply spending by about \$900.
- Recorded medical histories and medication lists for 60 patients a week, flagging blood thinners to the dentist before treatment.

Education

Diploma 06/2021
Tennessee College of Applied Technology - Nashville
Nashville, TN
Dental Assisting