JORDAN LEE

PACKAGE HANDLER – HIGH-VALUE HANDLING

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Summary

Security-conscious Package Handler specializing in high-value merchandise with 8+ years at UPS and FedEx maintaining a 99.9% accuracy rate on 500 premium parcels per day. Reduced handling time by 30% and shrinkage rate by 20% through process redesign and chain-of-custody protocol improvements. OSHA 10-certified with forklift license and zero loss incidents in 5 years.

Skills

Package Handling • Logistics Coordination • Inventory Management • Time Management • Team Collaboration

Problem-Solving • Industry-Specific Software • Warehouse Management • Shipping and Receiving • Customer Service

Experience

UPS

Atlanta, GA

Package Handler – High-Value Handling — Jan 2018 – Present

Process high-value declared shipments (electronics, jewelry, pharmaceuticals) on a secured high-value vault line, maintaining dual-scan chain-of-custody documentation.

- Processed 500 high-value packages per day with a 99.9% accuracy rate and zero documented loss incidents across 5 years
- Redesigned packaging workflow that reduced handling time per unit by 30% and cut packaging-material waste by 20%
- Implemented dual-scan chain-of-custody protocol adopted across 3 hub shifts, reducing shrinkage exceptions by 20%
- Trained 5 handlers on high-value handling SOPs, achieving 100% audit compliance on first quarterly review
- Collaborated with loss-prevention team on 4 investigations, providing accurate scan logs that resolved all cases within 48 hours

FedEx

College Park, GA

Warehouse Associate – High-Value — Jun 2015 – Dec 2017

Supported high-value inbound and outbound processing at a FedEx Express station with a dedicated secured vault.

- Received and processed 200 high-value packages per day with a 98.8% accuracy rate
- Assisted in deploying a new inventory management system that reduced inventory holding costs by 10% and increased storage capacity by 15%
- Contributed to a cross-functional efficiency project that raised overall warehouse productivity by 12%

Education

Georgia Institute of Technology

Atlanta, GA

Bachelor of Science — Aug 2010 - May 2014

Supply Chain Management · GPA: 3.2