Kevin Thornton

POLICE OFFICER

@ kevin.thornton@email.com | (918) 555-0158 | Tulsa, OK
linkedin.com/in/kevinthornton

SUMMARY

Police officer with 5 years of patrol experience in a 300-officer city department, handling 1,800+ calls for service a year. CLEET certified with Crisis Intervention Team training, strong police report writing, sound judgment under stress, and yearly firearms qualification scores above 95%.

EXPERIENCE

Police Officer

08/2021 - Present

Brookside Police Department — Tulsa, OK

Patrol division of a city department serving 210,000 residents.

- Respond to **1,800+** calls for service a year on a 2-district beat, including domestic, theft and mental health calls.
- Conduct the initial criminal investigation at burglary and assault scenes, interviewing witnesses and handling evidence collection.
- Complete incident and arrest reports with a 97% first-pass approval rate from supervisors in 2025.
- Enforce traffic laws and set up traffic control at crashes, issuing about 40 citations and warnings a month.
- Present court testimony in 14 criminal cases and suppression hearings, with no case lost on report errors.

Detention Officer

06/2020 - 07/2021

Osage Ridge County Detention Center — Tulsa, OK

County jail with an average daily population of 1,100.

- Monitored 64 inmates per housing unit on 12-hour shifts with hourly headcounts.
- Processed 20+ bookings a shift, including fingerprints, property inventory and medical screening.
- Resolved inmate conflicts through verbal de-escalation, using force in fewer than 1% of incidents.
- Delivered first aid to 9 inmates in medical emergencies until the jail nursing staff arrived.

SKILLS

Police Report Writing | Criminal Investigation | Traffic Control | Firearms | First Aid | Criminal Law | De-escalation | Evidence Collection | Sound Judgment | Communication Skills

EDUCATION

Bachelor of Science

05/2020

Northeastern State University — Tahlequah, OK

Criminal Justice

CERTIFICATES

Peace Officer Certification

07/2021

Oklahoma Council on Law Enforcement Education and Training (CLEET)

Crisis Intervention Team (CIT) Certification

05/2023

Oklahoma Department of Mental Health and Substance Abuse Services