# Megan Kowalski

## Project Surveyor

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## Summary

Project surveyor with 6 years of land surveying and a Minnesota Land Surveyor in Training certificate. Manages boundary surveys and topographic surveys from proposal to final drawing, coordinates 2 field crews, drafts in AutoCAD Civil 3D, and keeps clients current with clear written updates every week.

## Experience

### Project Surveyor

North Star Land Surveying — Minneapolis, MN — 03/2023 - Present

Project surveyor for a 30-person surveying firm serving developers and cities.

- Manage **35** survey projects at a time, setting scope, crew days and budgets with project engineers.
- Review ALTA/NSPS and boundary surveys against title commitments, Schedule B items and recorded documents.
- Coordinate 2 field crews weekly and resolve access, weather and equipment conflicts before they delay deliverables.
- Deliver drawings ready for signature 3 days ahead of deadline on average, tracked in an Excel project log.

### Survey Crew Chief

Twin Cities Geomatics — St. Paul, MN — 05/2021 - 02/2023

Crew chief on transportation and municipal survey work.

- Led a 2-person crew on topographic surveys for **90+** state and county road projects.
- Established GPS control networks for 14 corridor projects and ran digital level loops to tie benchmarks.
- Converted crew data into MicroStation files for state road clients and AutoCAD files for private work.

### Survey Technician

Lakeland Engineering — Bloomington, MN — 06/2020 - 04/2021

Entry-level drafting and field technician.

- Drafted **50** certificates of survey and lot exhibits in AutoCAD Civil 3D for residential clients.
- Organized project files and correspondence in Microsoft Office and Outlook for 3 project surveyors.
- Collected topographic shots with a GPS rover on 40 site plans for townhome developments.

## Education

### Bachelor of Science

St. Cloud State University

Land Surveying and Mapping Science

St. Cloud, MN

05/2020

## Skills

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|---|---|---|---|
| AutoCAD Civil 3D | Boundary Surveys | Topographic Surveys | ALTA/NSPS Surveys |
| GPS | MicroStation | Excel | Microsoft Office |
| Time Management | Written and Verbal Communication Skills | | |

## Certificates

### Land Surveyor in Training (LSIT)

Minnesota Board of AELSLAGID

10/2021