

Kimberly Nguyen

REGISTERED DENTAL ASSISTANT

📍 Sacramento, CA 📞 (916) 555-0193 ✉ kimberly.nguyen@email.com 🌐 [linkedin.com/in/kimberlynguyen](https://www.linkedin.com/in/kimberlynguyen)

Summary

Registered dental assistant with 5 years of chairside assisting in general and cosmetic dentistry, licensed by the Dental Board of California since 2022. Performs coronal polishing, places sealants, takes dental radiography and keeps infection control logs inspection-ready. Brings steady customer service and attention to detail to a schedule of 14-16 patients a day.

Skills

- Coronal Polishing • Sealants • Chairside Assisting • Dental Radiography • Infection Control • Dental Terminology
- Dentrax • HIPAA • Customer Service • Attention to Detail

Experience

Registered Dental Assistant

08/2023 - Present

River City Dental Care

Sacramento, CA

General and cosmetic practice with 4 dentists and 10 operatories.

- Deliver chairside assisting for **14-16** patients a day on crowns, bridges, implants and fillings, using precise dental terminology.
- Perform coronal polishing and place pit and fissure sealants for about 25 adult and child patients a month.
- Capture full-mouth X-ray series under dental radiography safety rules, keeping retakes below 3% across 10 operatories.
- Manage infection control for 10 operatories, logging weekly spore tests and waterline checks; the 2025 inspection found no issues.

Dental Assistant

06/2021 - 07/2023

Elk Grove Smile Center

Elk Grove, CA

Family dentistry office with 2 dentists and 6 operatories.

- Prepared and sterilized instruments for 6 operatories, turning rooms over in under 8 minutes between patients.
- Charted perio readings and treatment notes in Dentrax, following HIPAA rules on every record.
- Educated about 20 patients a week on brushing, flossing and aftercare following extractions.
- Confirmed next-day appointments and handled patient questions with clear customer service, lowering no-shows from 9% to 5%.

Sterilization Assistant (Part-Time)

09/2020 - 05/2021

Natomas Dental Care

Sacramento, CA

Evening and Saturday role at a 3-dentist practice while in dental assisting school.

- Sterilized and packaged instruments for 7 operatories, with every weekly spore test passing over 9 months.
- Turned over operatories between patients in under 6 minutes with fresh barriers, trays and suction tips.
- Maintained ultrasonic cleaner and autoclave logs that the office manager used for its annual safety review.

Education

Certificate

05/2021

Sacramento City College

Sacramento, CA

Dental Assisting

Certificates

Registered Dental Assistant (RDA) License

03/2022

Dental Board of California

Infection Control and California Dental Practice Act

01/2026

Dental Board of California approved course

BLS for Healthcare Providers

02/2026

American Heart Association