

Ethan Caldwell

RESIDENTIAL ADVISOR

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SUMMARY

Residential Advisor with 3 years of youth drop-in and transitional housing work, now supporting 20 young adults ages 18-24 with life skills, school and work goals. Uses informal counseling and conflict resolution to keep the house calm, runs weekly house meetings and keeps resident case notes current. Organized, with good time management across evening and weekend shifts.

SKILLS

Other Skills: Informal Counseling, Conflict Resolution, Counseling, Life Skills, Case Notes, Computer Skills, Crisis Intervention, Microsoft Office, Problem Solving, Time Management

EXPERIENCE

Residential Advisor

07/2025 - Present

Willamette Transitional Housing

Portland, OR

20-bed transitional living program for young adults leaving foster care or homelessness.

- Meet weekly with **20** residents for informal counseling on budgets, jobs, school and roommate issues.
- Run a weekly house meeting and settle disputes through conflict resolution, cutting rule write-ups by 40%.
- Teach 2 life skills workshops a month on cooking, banking and job applications.
- Document check-ins and incidents in case notes and report safety concerns to the program manager the same day.

Youth Program Assistant (Part-Time)

06/2023 - 06/2025

Columbia Youth Outreach

Portland, OR

Downtown drop-in center for youth experiencing homelessness, worked during college.

- Coordinated evening meals and activities for 35 youth a night at the drop-in center.
- Resolved arguments between youth with calm problem solving and consistent house rules.
- Entered attendance and service data in the center's database for monthly county reports.
- Referred 10-15 youth a month to shelter beds, clinics and job training programs.

EDUCATION

Bachelor of Science

06/2025

Portland State University

Portland, OR

Social Science

CERTIFICATES

Youth Mental Health First Aid

08/2025

National Council for Mental Wellbeing

CPR and First Aid

07/2025

American Red Cross