

Jordan Ellis

RESTAURANT TEAM MEMBER

📍 Atlanta, GA
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Certificates

ServSafe Food Handler

National Restaurant Association
2024

Skills

Customer Service • Quick Service
Cash Register • POS Systems
Food Preparation • Knife Skills
Food Safety • Sanitation
Teamwork • Sense of Urgency

Summary

Restaurant Team Member with 2 years in quick service and diner kitchens, working both the cash register and the prep line. Uses solid knife skills for daily food preparation, keeps sanitation logs current, and gives friendly customer service to about 400 guests a day at a fast casual grill.

Experience

Restaurant Team Member 03/2025 - Present
Peachtree Fresh Grill Atlanta, GA

Fast casual bowl and wrap restaurant with counter service and online pickup.

- Complete morning prep of 60 pounds of vegetables and proteins with sharp knife skills before the 11 a.m. open.
- Operate the cash register and POS systems for **150** transactions a shift with accurate change.
- Build bowls and wraps on the quick service line, holding a 3-minute average ticket time at lunch.
- Maintain sanitation on prep tables and slicers every 4 hours, supporting a 98 score on the last health inspection.

Prep Cook 05/2024 - 02/2025
Little Five Diner Atlanta, GA

Part-time evening shifts during the last year of high school.

- Prepared 25 pans of breakfast prep each night, from diced onions to pancake batter.
- Washed and sanitized dishes for a 70-seat dining room through weekend brunch rushes.
- Labeled and dated all food in 2 coolers to follow food safety rotation.
- Unloaded 3 weekly vendor deliveries and matched them against invoices.

Kitchen Volunteer 06/2023 - 04/2024
Westside Community Kitchen Atlanta, GA

Saturday volunteer shifts.

- Served hot meals to 120 guests each Saturday on a 4-person line.
- Portioned 200 meals a week to the kitchen manager's serving sizes.
- Sanitized serving tables and food bins after each meal service.

Education

High School Diploma 05/2024
Maynard H. Jackson High School Atlanta, GA