Tanisha Greene

RETAIL ALTERATIONS SPECIALIST

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SUMMARY

Retail alterations specialist with 4 years in high-volume store alteration shops in Atlanta. Fits, marks and completes 60 to 80 alterations a week on suits, dresses and denim, quotes prices at the point of sale and meets promised pickup dates. Works with sales associates to add alterations to suit and formalwear sales.

SKILLS

Alterations • Fitting • Hemming • Chalking and Pinning • POS System • Industrial Sewing Machines

Formalwear Alterations • Inventory Management • Customer Service • Attention to Detail

EXPERIENCE

Retail Alterations Specialist 06/2023 - Present

Peachtree & Pine Department Store Atlanta, GA

Flagship store alterations shop serving men's, women's and bridal departments.

- Complete **70** alterations a week on average, with 97% picked up on the promised date.
- Measure customers in the fitting room, chalk and pin hems, sleeves and waists, and enter tickets in the POS system.
- Train 6 sales associates in pant-hem measuring, cutting wait times at the shop counter by 10 minutes.
- Manage inventory of thread, zippers and interfacing, reordering monthly within a $600 supplies budget.

Alterations Associate 02/2022 - 05/2023

Buckhead Formalwear Atlanta, GA

Tuxedo rental and formalwear shop serving proms and weddings.

- Altered 30+ rental tuxedos a week for formalwear alterations, then reset them for the next renter.
- Hemmed trousers and adjusted jacket sleeves on industrial sewing machines within 48-hour turnarounds.
- Inspected returned garments for damage, logging repair charges on about 5% of rentals.
- Delivered customer service at the fitting counter for wedding parties of up to 12 people.

EDUCATION

High School Diploma 05/2021

Benjamin E. Mays High School Atlanta, GA

CERTIFICATES

Garment Alterations Certificate 09/2021

Atlanta Sewing Academy