TYLER KOWALSKI

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SUMMARY

Retail pharmacy technician with 3 years in neighborhood and multi-store pharmacies filling 180 to 300 prescriptions a day. Handles prescription entry, insurance claims, prior authorizations and daily inventory management, and keeps lines short with friendly customer service. PTCB-certified and registered with the Pennsylvania State Board of Pharmacy.

SKILLS

- Prescription Entry
- Insurance Claims
- Prior Authorizations
- Inventory Management
- Medication Sync
- Vaccine Scheduling
- Point of Sale Systems
- HIPAA
- Customer Service
- Communication Skills

CERTIFICATES

Certified Pharmacy Technician (CPhT)

Pharmacy Technician Certification Board (PTCB)

05/2023

Registered Pharmacy Technician

Pennsylvania State Board of Pharmacy

06/2023

EXPERIENCE

Retail Pharmacy Technician

Three Rivers Pharmacy • Pittsburgh, PA • 07/2024 - Present

Six-store regional pharmacy chain; flagship store with drive-through and vaccine clinic.

- Process **300+** prescriptions a day with 2 other technicians, serving 90% of walk-ins within 15 minutes.
- Resolve insurance claims rejections and prior authorizations with plans and prescriber offices, about 35 a day.
- Manage daily wholesaler orders and stock levels for 3,500 items, cutting out-of-stocks by 40%.
- Coordinate flu and COVID vaccine appointments, booking 1,100 shots during the 2025 fall season.
- Coach 3 new hires on prescription entry and register steps during their first 30 days.

Pharmacy Technician

Allegheny Neighborhood Drug • Pittsburgh, PA

05/2023 - 06/2024

Independent pharmacy serving an older patient base in Lawrenceville.

- Counted and labeled **180** prescriptions a day for pharmacist verification with no reported errors.
- Set up 90 patients on monthly medication sync, cutting extra trips to the counter for refills.
- Prepared controlled substance counts each month and logged results for the pharmacist in charge.

EDUCATION

Certificate

Community College of Allegheny County • Pittsburgh, PA

04/2023

Pharmacy Technician