LEROY HUTCHINS

Roof Maintenance Specialist

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Summary

Results-driven Roof Maintenance Specialist with 8 years of experience in preventive maintenance, repair, and inspection programs for commercial and industrial properties. OSHA 30 certified and Firestone Red Shield certified. Managed a 220-property maintenance portfolio valued at $3.6M annually, reducing maintenance costs by 28% and increasing client retention to 97%.

Experience

CentiMark Corporation — Memphis, TN

Roof Maintenance Specialist — Mar 2020 - Present

Preventive maintenance program management and emergency repair coordination for commercial and industrial roofing clients.

- Managed preventive maintenance program across 220 commercial properties totaling 4.2M sq ft and $3.6M in annual contract value
- Reduced average client maintenance costs by 28% through early-detection inspections and priority repair scheduling
- Achieved 97% client retention rate by delivering maintenance reports with actionable insights within 48 hours of inspection
- Deployed drone imaging technology to assess 80+ rooftops annually, cutting inspection time by 35% and improving defect detection accuracy by 22%

Baker Roofing Company — Memphis, TN

Roofing Technician — Jul 2016 - Feb 2020

Field technician performing residential and commercial roofing repairs and maintenance.

- Completed 300+ repair service calls annually with a 95% first-visit resolution rate
- Maintained Firestone Red Shield certification, enabling qualified EPDM and TPO warranty repairs
- Delivered post-storm rapid-response inspections for 60+ properties following severe weather events, generating $420,000 in repair contracts

Education

New York City College of Technology — New York, NY

Associate's Degree — Jan 2012 - May 2014

Construction Management · GPA: 3.5

Skills

• Preventive Maintenance Programs • Commercial Roof Inspection • Drone Imaging Assessment • Firestone EPDM/TPO Repair

• OSHA 30 • Client Relationship Management • Repair Cost Estimation • Emergency Response Coordination