

Marcus Bell

SECURITY GUARD

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SUMMARY

Licensed Texas security guard with 1.5 years of contract site work at a 14-story office tower and almost two years of front desk customer service before that. Patrols, controls access and writes clear incident reports, with attention to detail and calm handling of alarms and medical calls. Puts public safety first on evening, weekend and holiday shifts.

SKILLS

Public Safety • Security Procedures • Access Control • Patrol • CCTV • Incident Reports • CPR/AED
Basic Computer Skills • Customer Service • Attention to Detail

EXPERIENCE

Security Guard 04/2025 - Present
Lone Star Protective Services Houston, TX

Contract guard assigned to a 14-story Class A office tower in the Galleria area, one of 6 guards on rotating evening, weekend and holiday shifts.

- Conduct patrols of 14 floors, 2 garages and the loading dock each shift, logging **40+** checkpoint scans.
- Manage access control at the main lobby for 1,200 tenants, verifying badges and issuing visitor passes with a professional demeanor.
- Write daily activity logs and 6 to 8 incident reports a month, following site security procedures and post orders closely.
- Respond to fire panel alerts, alarms and medical calls within 3 minutes, working with Houston Fire Department on 2 evacuations.

Front Desk Associate 06/2023 - 03/2025
Bayou City Self Storage Houston, TX

Full-time front desk and property job at a 400-unit storage facility, held while completing the Texas Level II security course at night.

- Served 30+ customers a day at the front desk, settling billing, gate code and unit access questions.
- Monitored 16 CCTV cameras across the property and reported **5** break-in attempts to Houston Police with saved footage.
- Inspected gates, fences and unit locks on nightly lockup rounds, recording damage and suspicious activity in the site log.
- Processed move-ins and payments with basic computer skills in the management software, with zero cash drawer shortages in 21 months.

EDUCATION

High School Diploma 05/2023
Alief Elsik High School Houston, TX

CERTIFICATES

Level II Non-Commissioned Security Officer License
Texas Department of Public Safety, Private Security Program
2025

CPR/AED and First Aid
American Red Cross
2025

Stop the Bleed
American College of Surgeons
2025