

Emily Johnson

Senior Logistics Coordinator

✉ emilyjohnson@email.com

📍 New York, USA

🌐 linkedin.com/in/emilyjohnson

☎ 123-456-7890

🌐 emilyjohnson.website

📄 emilyjohnson.portfolio



Summary

Results-driven Senior Logistics Coordinator with 8+ years of experience in the shipping industry, managing and coordinating logistics operations, improving efficiency by 25%, and reducing costs by 15%

Experience

Senior Logistics Coordinator

Jan 2018 - Present

Shipping Solutions Inc.

New York, USA

Oversee logistics operations, manage a team of 10, and implement process improvements

- Coordinated shipping operations, resulting in a 20% increase in on-time deliveries
- Developed and implemented a logistics management system, reducing errors by 30%
- Analyzed and resolved logistics issues, improving customer satisfaction by 25%

Logistics Coordinator

Jun 2015 - Dec 2017

Transportation Services LLC.

Los Angeles, USA

Coordinated logistics operations, assisted in managing a team of 5, and implemented process improvements

- Coordinated shipping operations, resulting in a 15% increase in on-time deliveries
- Assisted in developing and implementing a logistics management system, reducing errors by 20%
- Analyzed and resolved logistics issues, improving customer satisfaction by 15%

Strengths

Leadership

Proven ability to lead and manage teams, with a strong focus on achieving results and improving efficiency

Problem-Solving

Skilled in analyzing and resolving complex logistics issues, with a strong attention to detail and a customer-centric approach

Skills

Logistics Management

Supply Chain Management

Team Management

Communication

Time Management

Microsoft Office

Logistics Software

Languages

English

Native

Spanish

Fluent

Education

Bachelor's Degree

Jun 2015

University of California

Los Angeles, USA

Logistics and Supply Chain Management

3.5

Certificates

Certified Logistics Coordinator

Jan 2018

International Association of Logistics Coordinators

Demonstrated expertise in logistics coordination and management

Awards

Logistics Coordinator of the Year

Jan 2020

Shipping Solutions Inc.

Recognized for outstanding performance and contributions to the logistics team

References

John Doe, Logistics Manager
Supervisor
johndoe@shippingsolutions.com

Jane Smith
Transportation Manager
Colleague
janesmith@transportationservices.com

Hobbies

Reading industry publications