

JORDAN PIERCE

✉ jordan.pierce@email.com

☎ (317) 555-0148

📍 Indianapolis, IN

🌐 linkedin.com/in/jordanpierce

SKILLS

- Shelf Stocking
- Stock Rotation
- Planogram Resets
- Pallet Jack
- Forklift
- Handheld Scanner
- Truck Unloading
- Basic Math
- Customer Service
- Attention to Detail

CERTIFICATES

Forklift Operator Certification

Eastgate Discount Mart • 10/2025

ServSafe Food Handler

National Restaurant Association
07/2023

OSHA 10-Hour General Industry

OSHA Training Institute • 11/2025

SUMMARY

Stocker with 1 year on the early-morning truck crew of a busy discount store, working 1,200+ cases a truck onto the sales floor after 2 years of restaurant work. Handles shelf stocking, stock rotation and planogram resets, runs a pallet jack and forklift safely, and points shoppers to what they need with friendly customer service.

EXPERIENCE

Stocker

Eastgate Discount Mart • Indianapolis, IN

09/2025 - Present

General merchandise and grocery discount store with 40 aisles, 2 freight trucks a week and a 12-person stocking crew.

- Process 1,200+ cases per truck, breaking down pallets by aisle with a pallet jack for 2 weekly deliveries.
- Complete shelf stocking for 6 assigned aisles before the 7 a.m. opening, meeting the deadline on **95%** of shifts.
- Check dates during stock rotation on dairy, snacks and health items, logging 40 expired units weekly on a handheld scanner.
- Operate a forklift to bring down overstock from top steel, with zero damage claims or safety incidents in 13 months.

Crew Member (Part-Time)

Broad Ripple Pizza Kitchen • Indianapolis, IN

06/2023 - 08/2025

Counter-service pizza restaurant open late on weekends, with dine-in, carryout and delivery orders.

- Prepared dough, sauces and toppings for 150+ orders on busy Friday and Saturday nights, keeping the line stocked.
- Handled cash and card payments using basic math to make change, balancing the drawer within \$1 for 2 years.
- Received and put away 2 weekly food deliveries, rotating stock first-in, first-out in the walk-in cooler.
- Trained 3 new crew members on prep stations, dish routines, cooler organization and food safety rules over 2 summers.

EDUCATION

High School Diploma

Arsenal Technical High School • Indianapolis, IN • 05/2024