

Gabriela Ortega

Veterinary Technician Supervisor

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SUMMARY

Veterinary technician supervisor with 11 years in small animal practice, including 8 years of leadership experience over technician teams of up to 14. Handles hiring and onboarding, staff training and staff scheduling, manages a \$40K monthly supply budget and keeps DEA controlled substance logs audit-ready. Georgia RVT who builds teamwork through clear protocols and weekly huddles.

SKILLS

- Staff Scheduling
- Staff Training
- Hiring and Onboarding
- Inventory Management
- Controlled Substance Logs
- Standard Operating Procedures
- Anesthesia Monitoring
- Venipuncture
- Leadership Experience
- Teamwork

EXPERIENCE

Veterinary Technician Supervisor

03/2022 - Present

Peachtree Hills Animal Hospital

Atlanta, GA

Eight-doctor, 7-day small animal hospital seeing about 110 patients a day.

- Oversee **14** technicians and assistants across 2 shifts, including hiring, performance reviews and staff scheduling.
- Built a 6-week onboarding and staff training program that cut first-year technician turnover from 40% to 18%.
- Manage a \$40K monthly supply budget and DEA controlled substance logs, with zero discrepancies in 3 audits.
- Coordinate staffing for 30 surgeries and dentals a week with the medical director and practice manager.

Lead Veterinary Technician

05/2018 - 02/2022

Oakhurst Veterinary Clinic

Decatur, GA

Four-doctor general practice.

- Led a team of 6 technicians, setting daily treatment assignments and covering surgery when short-staffed.
- Wrote 12 standard operating procedures for anesthesia, radiology and lab work that the clinic still uses.
- Handled anesthesia monitoring for 10+ procedures a week and trained 5 assistants in venipuncture.

Veterinary Technician

06/2015 - 04/2018

Lawrenceville Pet Hospital

Lawrenceville, GA

Three-doctor general practice.

- Performed venipuncture, IV catheters, radiographs and lab work for about 40 patients a day.
- Administered vaccines and medications and explained home dosing to owners at 20+ appointments a day.
- Ran inventory management for the pharmacy, placing weekly orders for about 300 items.

EDUCATION

Associate of Applied Science

Athens Technical College

Veterinary Technology

Athens, GA

05/2015

CERTIFICATES

Registered Veterinary Technician (RVT)

07/2015

Georgia State Board of Veterinary Medicine