Jasmine Carter

Warehouse Associate

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SUMMARY

Warehouse Associate with 2 years in a high-volume e-commerce fulfillment center near Columbus, processing 1,500+ units a shift. Forklift certified, comfortable with RF scanners and pallet jacks, and works overtime during peak season. Known for attention to detail, with 99.8% pick accuracy and perfect attendance in 2025.

SKILLS

- **Forklift**
- **Pallet Jack**
- **RF Scanners**
- **Order Picking**
- **Shipping and Receiving**
- **Cycle Counts**
- **Excel**
- **Basic Computer Skills**
- **Attention to Detail**
- **Teamwork**

EXPERIENCE

Warehouse Associate

09/2024 - Present

Buckeye Fulfillment Services

Groveport, OH

Third-party e-commerce fulfillment center shipping 40,000 orders a day.

- Process 1,500+ units a shift at pick and pack stations with RF scanners, holding **99.8%** accuracy.
- Operate a sit-down forklift and electric pallet jack to replenish 60 pick locations per shift.
- Complete weekly cycle counts in 30 aisles and report variances to the inventory lead the same day.
- Maintain a clean, organized pack station and follow safety procedures, with zero incidents since 2024.

Shipping and Receiving Associate

06/2023 - 08/2024

Midwest Home Goods Outlet

Columbus, OH

Home goods store backroom receiving 4 truck deliveries a week.

- Received 4 truck deliveries a week and checked cartons against packing lists, flagging damage for claims.
- Organized the backroom by department, cutting the time to find sales floor stock by half.
- Built and shrink-wrapped about 25 transfer pallets a month for pickup by other stores.
- Entered received quantities in an Excel log for the store manager's weekly review.

EDUCATION

High School Diploma

Groveport Madison High School

Groveport, OH

05/2023

CERTIFICATES

Forklift Operator Certification 10/2024

National Safety Council

Certified Logistics Associate (CLA) 04/2025

Manufacturing Skill Standards Council