Curtis Bennett

Warehouse Lead

Allentown, PA (610) 555-0157 curtis.bennett@email.com linkedin.com/in/curtisbennett

SUMMARY

Warehouse Lead with 9 years in Lehigh Valley distribution centers, the last 4 leading a 14-person second shift across shipping, receiving and inventory control. Plans labor, releases WMS waves and tracks productivity in Excel, and still drives a forklift when the dock falls behind. Strong leadership and communication skills, with safe, on-time shifts.

EDUCATION

High School Diploma 06/2017

William Allen High School Allentown, PA

EXPERIENCE

Warehouse Lead 06/2022 - Present

Lehigh Valley Consumer Distribution Allentown, PA

Consumer goods distribution center shipping 30,000 cases a day.

- Lead a **14**-person second shift across receiving, picking and loading, shipping 12,000 cases a night.
- Plan WMS pick waves and balance labor by hour, raising cases per labor hour 12% in 2025.
- Track shift productivity, errors and overtime in Excel and send results to the operations manager in Outlook.
- Train and certify 20+ forklift drivers a year and hold weekly safety talks, with zero lost-time injuries since 2022.

Shipping Associate 03/2019 - 05/2022

Keystone Freight & Warehousing Bethlehem, PA

Public warehouse and freight company with 3 buildings.

- Loaded 6 to 8 outbound trailers a shift with a forklift, keeping shipping errors under 0.2%.
- Performed weekend inventory control counts on 1,500 locations a month.
- Coached new hires on scanners and dock safety and served as acting lead for 6 months.

Warehouse Associate 06/2017 - 02/2019

Penn Valley Grocery Distribution Easton, PA

Grocery distribution center serving 90 stores.

- Selected 180 cases an hour with a pallet jack at 99.5% accuracy.
- Earned forklift certification and moved to the receiving dock after 8 months.

SKILLS

Warehouse Operations • Inventory Control • WMS • Forklift • Excel • Outlook • Microsoft Office Shipping and Receiving • Leadership • Communication Skills

CERTIFICATES

Forklift Operator Certification

National Safety Council

02/2018

OSHA 30-Hour General Industry

OSHA Outreach Training Program

09/2022