

Mateo Herrera

Workday HCM Consultant

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SUMMARY

Workday HCM Consultant with 4 years at Workday services partners, configuring core HCM, compensation and role-based security for 6 clients in healthcare, higher education and manufacturing. Leads design sessions, builds tenant configuration and EIB loads, and guides clients through testing and go-live.

EXPERIENCE

Workday HCM Consultant

03/2024 - Present

Mile High Workforce Advisors

Denver, CO

Workday services partner with 90 consultants.

- Configure supervisory organizations, job profiles and compensation for 4 deployments of 2,000 to 18,000 workers.
- Lead 30 design workshops per project and document decisions in client configuration workbooks.
- Migrate worker, position and compensation data with EIB loads across 3 tenant builds per project.
- Coordinate end-to-end testing with 50 client testers and close 400 defects before go-live.

Associate Workday Consultant

07/2022 - 02/2024

Boulder Creek Consulting

Boulder, CO

HR technology consultancy focused on mid-size employers.

- Built 35 custom reports and calculated fields for 2 higher education clients.
- Configured domain and role-based security for a 6,000-worker tenant.
- Drafted 25 test scripts and training guides for HR teams after go-live.
- Supported 2 go-lives with weekend cutover tasks and 3 weeks of hypercare tickets.

HR Intern

06/2021 - 08/2021

Platte River Health Network

Denver, CO

Summer internship during an HRIS upgrade.

- Tested 150 benefit plan records during the system upgrade.
- Built an Excel tracker for 60 open requisitions.
- Documented 8 onboarding steps with screenshots for HR staff.

SKILLS

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|-----------------------------|-----------------------|------------------------|
| • Workday HCM | • Role-Based Security | • Test Scripts |
| • Core HCM | • EIB | • Communication Skills |
| • Compensation | • Calculated Fields | |
| • Supervisory Organizations | • Custom Reports | |

EDUCATION

Bachelor of Science in Business Administration

05/2022

University of Colorado Denver

Denver, CO

Information Systems

CERTIFICATES

Workday Human Capital Management Certification

10/2022

Workday

Workday Advanced Compensation Certification

06/2024

Workday